



FARMERS MARKET VENDOR LICENSE APPLICATION

Business Name \_\_\_\_\_ Business Address \_\_\_\_\_

Owner Name \_\_\_\_\_ Owner Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Additional Required Information:

- Checkboxes for license requirements and food handler certification.

Please list all markets you plan to participate in (name, address, and dates of operation):

- Numbered list of 3 market entries with blank lines for details.

Attach additional sheets if necessary

Potentially Hazardous: Requiring temperature control for safety

List all foods being sold:

Table with 3 columns: Food or beverage products, Potentially Hazardous (Yes/No), How is temperature maintained?

## **Exemptions from Licensure**

The following foods do not require a license:

- 1) Whole, uncut produce.
- 2) Eggs, if they are only offered with other exempt items. You must provide a copy of your current Indiana State Egg Board license with this application.
- 3) Commercially processed, pre-packaged, non-potentially hazardous foods sold in the original package.
- 4) Samples of non-potentially hazardous foods that are single portioned for consumer self-service at the retail food establishment.
- 5) Non-potentially hazardous foods made in a home kitchen, if sold only at a farmers market or a roadside stand and all labeling requirements are followed. Vendors cannot sell commercial foods and home-based foods from the same stand.

If you are exempt from licensure, please sign and date here.

Owner/representative: \_\_\_\_\_ Date: \_\_\_\_\_

- Indiana State Egg Board license attached

## **Licensing Requirements**

Fee structure: Yearly license fee permits vendor to participate in all markets in Marion County.

- Foods served or sold for immediate on-site consumption: \$187.50
  - *Examples including ribs, burgers, hot dogs, tamales, tacos, beverages, popcorn, sandwiches, shaved ice, smoothies or ice cream*
- All other food or samples: \$20.00
  - *Examples including salsa, frozen meats, cheeses, or hummus. Sampling requiring licensure includes all potentially hazardous food samples or samples cut, prepared or portioned on site.*

**Total Amount Due:** \_\_\_\_\_

*Make checks payable to the Health & Hospital Corporation*

Owner/representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit this application to:  
Marion County Public Health Department  
Food & Consumer Safety  
4701 N. Keystone Ave. Suite 500  
Indianapolis Indiana 46205**

### **ADDITIONAL REQUIREMENTS:**

- Samples must be protected from potential contamination by consumers and the immediate environment. Plastic wrap, dome lids, or portable sneeze guards offer acceptable protection.
- Bare hand contact with open foods must be eliminated by using disposable gloves and/or utensils. If disposable gloves are used, a temporary hand washing station must be provided.
- Foods packaged at a retail food establishment and sold at the farmers market must be labeled as specified by law and contain the following: (1) common name (2) list of ingredients in descending order of predominance by weight (3) quantity of contents (4) name and place of business.

**For further information please visit our website at [www.marionhealth.org](http://www.marionhealth.org)**