

Remodel Plan Review Application

Plan review is required for any major renovation work or changes to the type of food establishment. Remodels limited to cosmetic changes to the dining room and restrooms that do not affect capacity or food service areas do not require plan review.

Submit the Following Documents for Review:

- ☐ Remodel Application
- ☐ Updated floor plan showing proposed remodel changes
- ☐ Updated copy of menu or list of food and beverage items
- ☐ Standard operating procedures (such as thawing, cooking, cooling, reheating, sanitizing, catering, etc.)

Business Information

1. Establishment Name _____
2. Establishment Address _____
3. License Number _____
4. Contact Person for Remodel: _____
Contact Phone: _____ Email: _____

Remodel Information

5. Engineer or Architect (if applicable) _____
6. Construction Start Date: _____ Probable Re-Opening Date: _____
7. Scope of Remodel Work: _____

MARK IF APPLICABLE TO PROJECT

New vent hood/ANSUL system installed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Updated existing vent hood/ANSUL system	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you marked "yes" to updating or installing a new vent hood, have you already submitted plans to the fire marshal and/or city inspectors? ☐ Yes ☐ No

If you need assistance or have questions about this application, please contact Katie Davis at kdavis@marionhealth.org.

Printed Name of Applicant

Signature of Applicant

Date